

Heroic Girls Foundation Meeting Minutes: October 20, 2020

*This meeting took place over a Google Meet video conference due to the COVID-19 pandemic

I. Call to Order

The meeting was called to order at 7:36 pm.

II. Approval of the Agenda

Sarah made a motion to approve the agenda. John seconded. All were in favor, none opposed. The agenda was approved.

III. Approval of the Minutes

The September 22, 2020 Meeting Minutes were up for approval. John made a motion to approve the minutes. Sarah seconded. All were in favor, none opposed. The minutes were approved.

IV. Grant Update

- A. CARES Act Grant Reporting: The September report was submitted on October 14, 2020. The report for October is due by November 5, 2020 by 5:00pm. Jen has been handling the budget with the grant money. We are staying within the budget. If any funds need to be moved from one line item to another, and it is under \$5,000, Jen just needs to send notice to the City via email.
- B. Workshop Update: John and Sarah attended the second workshop on October 20; "All About Collaboration and The Shifts it Takes". The primary focus was on collaboration and recognizing your strengths and your value and what your non-profit can bring to the table.
 - 1. After the next lab, we will have fulfilled our requirement of attending three of the five workshops. We can still attend, but we have no further obligation to do so.

V. Hero Academy

- A. Student counts: Current count: 92 students registered (80 confirmed students). The majority of students have books and kits in hand.
 - 1. NOTE: Several students at Leataata Floyd (and their siblings) have not picked up reading kits. The librarian, Jondell Taylor, and Sarah have contacted those families multiple times (email, phone, text). Jondell is working to get us the status of their involvement in the club. We should know more by the week's end.
- B. Discussions: The first discussions will happen on Sunday, October 25. All facilitators have been provided with their own HG email accounts and the list of

their group of participants. They will be sending discussion invites this week for the first book club discussions.

- C. Books: All books have been ordered. We are still waiting on a few to arrive.
- D. Book #2 Distribution: Friday, October 23. One will take place at Leataata Floyd 12:00pm - 1:00pm. The second will be at David Lubin from 4:00pm - 6:00pm.
- E. Rewards: We will work on this in November to gauge student involvement and qualities of items that will be ordered. Items being considered: extra books, award/medal, certificate, enamel pin, digital timer bookmark for younger kids, book light for older kids, gift cards, t-shirts (with local business logos on the back), etc.

VI. Website

- A. New host established: We will start moving over to the new site over the last weekend in October.
- B. New Theme: We will purchase a new theme to launch a new look/feel of the HG site.

VII. Grant Opportunities

A new chat room has been created to link to or offer suggestions on where to look for new grants. John was looking into some we could apply for in the new year. We will start looking forward to the next program.

VIII. #morethancute

We currently have about 5 videos and will start posting videos this week.

IX. Communication

We currently are using Google Chat for different HG threads (grants, Hero Academy, etc.).

X. Open Forum

Additional business: we will set up a table at the Oak Park Farmer's Market to help advertise Heroic Girls/The Hero Academy. Gerine filled us in as to what all we will need for a booth or table. Patti will be the point person for this.

XI. Adjournment

The meeting was adjourned at 8:35 pm. The next meeting has been scheduled for November 17 at 7:30pm.

These minutes were submitted and approved by the Board by a vote at the November 17, 2020 Board Meeting.

Sarah Phillips
Sarah Phillips, Secretary

November 17, 2020
Date