

Heroic Girls Foundation Meeting Minutes: August 30, 2020

*This meeting took place over a Google Meet video conference due to the COVID-19 pandemic

*The meeting was rescheduled from 2:00pm to 3:00pm via a unanimous decision to accommodate the Heroic Girls Book Club meeting on Facebook Live.

I. Call to Order

The meeting was called to order at 3:12 pm.

II. Approval of the Agenda

Sarah made a motion to approve the agenda. John seconded. All were in favor, none opposed. The agenda was approved.

III. Approval of the Minutes

The July 19, 2020 Meeting Minutes were up for approval. John made a motion to approve the minutes. Iris seconded. All were in favor, none opposed. The minutes were approved.

IV. Grant Update

- A. CARES Act grant contract workshop (John/Jen): HGF was awarded a \$25,000 grant to move forward with the HGF kids' book club. Jen will be sitting in on a webinar on August 31 to learn about the next steps for grant recipients. There will be goals to create that we will need to meet. Once goals are in place, we should receive the money fairly quickly and the funds must be spent by December 30, 2020. The largest chunks of money will be spent in the near future on the books so this shouldn't be an issue. Jen thought it would be great to have a small welcome package for the kids such as a tote, book light, bookmark, etc. to go along with the book. Money has also been allocated to reimburse for mileage and postage. We may need to front an insurance premium.
- B. Workshops and Labs: As an organization, HGF must attend 3 of the 5 workshops offered. Any of us can attend any combination of the workshops individually. **ACTION ITEM**: HGF Board Members need to sign up for workshops - fill out the invitation in Google and then register through Event Brite.
- C. Teacher contacts: Help with zoom calls to review books. Sarah volunteered to take a group of kids. **ACTION ITEM**: Iris will follow up with a couple teachers she knows as well as contacts at CSUS. Sarah volunteered to follow up with teachers or other school administration to see if this can be encouraged at SCUSD schools. It also would be good to have a basic structure for any

volunteers who are leading the groups. We will provide each group of kids with the questions we want them to think about and have answers or discussion points ready to talk about (one book once a month for 6 months; 25 kids in a group max, zoom calls may be able to be broken down to two per age group).

- D. Book list: John has a list of books he has been working on. **ACTION ITEM**: John will select the final list of books and order them as soon as we are able.

V. Website

- A. New Theme Purchased: We have an updated logo and are looking to rebrand on a new host. Pay themes are generally better vs. shared.
- B. Potential to move to designated server: John is looking into moving to a new host and has found one he likes.
- C. Working on transition this week: **ACTION ITEM**: John will be working on getting this set up this week.
- D. Launch by Labor Day: John has set a goal of Labor Day to launch the new site.
- E. Social media updated with the new logo at the same time: the thought is to launch everything the same day, including merch if possible.

VI. #morethancute

John would like to still reach out to cos players to help with the HGF Halloween celebration.

VII. Open Forum

Other business: any work done in between meetings will be discussed in the Google chats to keep discussions streamlined and organized.

VIII. Adjournment

The meeting was adjourned at 4:00 pm. The next meeting has been scheduled for September 20, 2020 at 2:00pm.

These minutes were submitted and approved by the Board by a vote at the September 22, 2020 Board Meeting.



Sarah Phillips, Secretary

September 22, 2020
Date